

KENTUCKY EQUINE EDUCATION PROJECT YOUTH COUNCIL  
BY-LAWS  
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**ARTICLE I**  
**NAME AND PURPOSE**

**SECTION 1** The name of this council shall be the Kentucky Equine Education Project Youth Council, hereafter referred to as the KEEPYC.

**SECTION 2** The objectives and the purpose of the KEEPYC shall be as follows:

- (a) To improve, promote, and educate youth and others about the horse industry.
- (b) To encourage high moral character, sportsmanship, and clean living among its members.
- (c) To help Kentucky obtain the position as horse capital of the world, as well as promote growth of the industry.

**ARTICLE II**  
**MEMBERSHIP**

**SECTION 1 VOTING MEMBER** Any youth, 21 years of age and under as of January 1 of the membership year, actively interested in horses is eligible to become a voting member.

**SECTION 2 VOTING PRIVILEGES** Members shall have the privilege of voting at KEEPYC meetings and elections, provided that members are in good standing.

**SECTION 3 CONDUCT AND BEHAVIOR** Conduct and behavior of all members must be presentable. Use of alcohol, drugs, tobacco products and immoral or lewd conduct is not permitted while representing KEEP or at KEEP functions. The consequences of unacceptable behavior could result in removal from event and later referred to the KEEP Board of Directors for further action, up to and including removal from council.

**ARTICLE III**  
**DUES**

**SECTION 1** Dues and terms of membership shall be determined by KEEP.

**ARTICLE IV**  
**MEMBERSHIP MEETINGS**

**SECTION 1 MEMBERSHIP MEETINGS** The KEEPYC will meet 6 times a year, alternating months when possible, beginning in January.

**SECTION 2 LOCATION OF MEETINGS** Location of meetings is up to the discretion of the KEEPYC members and adult leaders.

**SECTION 3 NOTICE OF MEMBERSHIP MEETINGS** Notice of meetings shall be at least one week prior.

**ARTICLE V**  
**OFFICERS**

**SECTION 1 ELECTIVE OFFICES** The elective officers of this council shall be a President, Vice President, Secretary, Historian, and Regional Directors.

**SECTION 2 ELECTION PROCESS** The elective officers of the council shall be nominated by any council member at the first meeting of the year. Elections will be held at the second meeting of the year.

**SECTION 3 TERM OF OFFICE** Each elected officer shall take office following the election process and shall serve until the second meeting of the following year.

**SECTION 4 DUTIES OF THE OFFICERS** The following are the duties of the officers of this council:

- (a) **PRESIDENT** The president shall be the primary youth contact for the organization. He/She should have a clear idea of the goals to be accomplished and be able to properly lead and carry out meetings. The president must carry out the groups' decisions and wishes, while learning to delegate responsibilities effectively. He/She shall be impartial, fair, and courteous.
- (b) **VICE PRESIDENT** The vice president shall take over the president's responsibilities when he/she is unable to carry them out. They should have a working knowledge of meeting procedures to assist in running meetings, and should work with the president and leaders in planning and executing goals.
- (c) **SECRETARY** The secretary shall take accurate minutes during the meetings and must be sure to take motions down correctly. He/She will assist in sending correspondence for the organization. If unable to attend, the secretary must be sure to assign a representative to assume duties.

- (d) **HISTORIAN** The historian shall keep a record of the group's accomplishments and activities. He/She should collect pictures, news clippings, etc. about the group or its members and organize a meaningful and memorable scrapbook for the year. The historian should be creative.
- (e) **REGIONAL DIRECTORS** The regional directors shall act as a director/representative/contact for those members in their particular region. They should relay information, ideas, problems, etc. to the rest of the council. There shall be one regional director for the north, south, east, and west regions.

**SECTION 5 OFFICER MEETINGS** Officer meetings shall be held 6 times a year, between council meetings. More than half of the officers will constitute a quorum. Minutes must be presented to council.

## **ARTICLE VI** **COMMITTEES**

**SECTION 1** Committees will be appointed by the officers as need. Committees will be terminated by the officers when no longer needed.

## **ARTICLE VII** **PARLIAMENTARY PROCEDURE**

**SECTION 1** All meetings of this council shall be conducted according to Robert's Rules of Order.

## **ARTICLE VIII** **YEARLY PROJECT**

**SECTION 1** Projects will be determined by the council each year.

## **ARTICLE IX** **AMENDMENTS**

**SECTION 1** The by-laws of this council may be amended through the following process:

- (a) Amendments proposed at the first meeting of the year.
- (b) Mail-out ballots sent immediately.
- (c) Majority vote will carry an amendment.
- (d) Results will be announced at second meeting of the year.